

# Domestic Metering Application Form

Please complete this form in block capitals. If you have any queries, please call us on 239500.

## Section 1: Account Holder

Supply No: \_\_\_\_\_ Cadastre No: \_\_\_\_\_ RV/TRP: \_\_\_\_\_

Name: \_\_\_\_\_ Customer No: \_\_\_\_\_

Address to be metered (see your water bill): \_\_\_\_\_

Postcode: \_\_\_\_\_

Name and address of owner (if different from above): \_\_\_\_\_

Postcode: \_\_\_\_\_

Contact Details: Daytime Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: (optional) \_\_\_\_\_

## Section 2: Selective Metering

- Do you use a garden sprinkler or unattended watering device? Yes  No
- Do you have a swimming pool, Jacuzzi or Spa pool? Yes  No
- Do you have a well or borehole? Yes  No

## Section 3: For Tenants Only

- Are you a tenant at the property? (If yes, please complete the next two questions) Yes  No
- Do you pay your water bill directly to Guernsey Water? Yes  No
- Do you have your landlord's permission for a meter to be fitted? Yes  No

## Section 4: Property Information

- Where is your internal stop tap located? \_\_\_\_\_
- Where is your external stop tap located? \_\_\_\_\_
- Do you have an outside tap? Yes  No  Don't Know
- Do you share any water supply with your neighbours e.g. communal garden supply, shared heating, hot water supply or laundry facilities? Yes  No  Don't Know

## Section 5: Declaration

I confirm that I have read and understood my responsibilities as stated in this form together with the Supplementary Notes contained below, and that this form has been accurately filled in to the best of my knowledge.

I confirm that I wish to apply for a water meter to be installed at my property in accordance with Guernsey Water household metering procedures. I understand that this form, as completed, is a measured charges notice to Guernsey Water to fix water service charges for the premises in Section 1 of this form by reference to the volume of water supplied.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have filled in this form in my capacity as:      Owner       Tenant       Representative

Please return forms to: Guernsey Water, PO Box 30, Brickfield House, St Andrew, GY1 3AS - Tel: 239500

## Supplementary Notes - Please Read Carefully

1). This form should normally be completed and signed by the customer (i.e. the person who pays Guernsey Water for the water used). However, it may also be signed by:

- a tenant at the property, providing notice of authorisation is received from the customer
- a representative of the account holder, e.g. legal representative, carer. As above, notice of authorisation is required from the customer.

2). All personal information provided on this form will be held in accordance with the Data Protection Act, and will only be used for the purposes of this application, or to contact you regarding your water services account.

3). **Warning: Leakage from Private Pipework** - Prior to installation of a meter, your pipework is tested for leaks. However, once a water meter has been fitted you are responsible for paying for the water that passes through the meter. Advice on protecting your pipework can be obtained from the Guernsey Water Plumbing Inspectorate (Tel. 239500).

4). Historically some properties used the metallic water supply pipes as a means of electrical earthing. This is no longer permitted. If you believe that you have metal pipework coming into your property that may be used as a means of earthing then you are advised to have this checked first. Please contact Guernsey Electricity.

5). There is no charge for the installation of a meter. Water charges for metered payments commence on the date of installation. The metered water charge consists of a standard quarterly charge plus a unit cost for each cubic metre of water used. A schedule of quarterly charges is available from Guernsey Water.

6). If your supply pipe is shared by other properties, it may be necessary to separate your supply to enable the fitting of a meter. A charge may be made for this - you will be informed of this when we visit.

7). Please note that the installation of a meter is irreversible - once a meter has been fitted, you are not able to revert back to unmeasured water consumption.

OFFICIAL USE ONLY: Date/Time of F/P Test: \_\_\_\_\_ FHSC Position: \_\_\_\_\_

Pressure (road): \_\_\_\_\_ (property): \_\_\_\_\_ Flow (road): \_\_\_\_\_ (property): \_\_\_\_\_

Size of service (road): \_\_\_\_\_ (property): \_\_\_\_\_ Common: Y/N?       Chambered: Y/N?

Meter Installation By: \_\_\_\_\_ Check/Charge Meter? \_\_\_\_\_ Reading: \_\_\_\_\_

Location: \_\_\_\_\_ Size: \_\_\_\_\_ Comments: \_\_\_\_\_

\_\_\_\_\_ Meter Serial No: