



# SAVING WATER IN THE BUSINESS

**Bustling workplaces can often be large consumers of water, follow our tips below to ensure your business is doing its part to save water!**

## General

- Check for leaks and fix them promptly.
- Ensure that you know where your supply pipes run and where your shut-off valves are.
- Make sure that pipes are protected against cold weather, sub-zero temperatures can cause bursts.
- Install water efficient appliances and fittings in bathrooms, toilets, kitchens and canteens.
- Where possible, use a water butt to harvest rainwater for use outside of the building (e.g. for watering plants or washing down paths).
- Educate employees on the importance and practices of water efficiency.

## Water Management Plans

- Consider creating a Water Management Plan (WMP) for your business. It may also help you to save energy and money as well as water.
- Appoint someone to take charge of the Plan. Be positive in your communication of what the WMP is trying to achieve and get staff involved.
- Review your costs and usage by checking your bills.
- Set water usage targets and let staff know whether or not they're being met.
- Undertake an analysis of both your water consumption and wastage; look at how, where, when and why water is being used within the business.
- Ask staff for suggestions on reducing water usage and look for 'quick wins' such as turning off the tap whilst washing hands. This will help to give the WMP momentum.